



**Position Available: Part-Time After School Teacher**

***After School Teacher needed to work Monday through Thursday 2:30 PM - 5:30 PM***  
*Opportunities for additional hours before After Care*

**About Us:** Glen Urquhart School (GUS), is an independent, coeducational day school for students in Pre-K through grade eight. Located 45 minutes north of Boston in Beverly Farms, GUS was founded in 1977 with an experiential, place-based philosophy that integrates all subjects and creates opportunities for students to be passionate in their pursuit of knowledge.

**Description:** We seek a dynamic individual to support the daily implementation of our After School Care Program. This person will work with the After Care Director and other After School Care Staff to deliver activities that are safe, fun, and appropriate to the students' ages and abilities. You will lead guided discovery, and deliver programming that supports the development of strong character, confidence, creativity, and a sense of community for our students, ranging in 3 to 13 years of age.

The After School Care Program operates between 3:00 p.m. and 5:30 p.m., Monday through Friday when school is in session. The program utilizes both the outdoor play areas and an indoor classroom space.

**Key responsibilities include but are not limited to:**

- Develop and maintain effective relationships with employees, students, and parents.
- Support a healthy and safe environment.
- Care for the resources and equipment available to the After School Care Program.
- Abide and uphold school policies and procedures.
- Supervise students.
- Must be able to commit to a minimum of 3 days a week, to provide consistency with the after care children.

**Qualifications:** At GUS, we recognize that there are innumerable ways to learn, grow, and excel professionally. When reviewing applications we take a broad look at the experience of each applicant in order to get to know you and the unique strengths you will bring to the work. That said, we are most likely to be interested in your candidacy if you demonstrate the majority of the qualifications and experiences listed below:

- At least 18 years of age
- A minimum of one year documented successful experience working with school age children
- Current certification in CPR and first aid (or willingness to obtain)
- Interested in continuing or beginning a career in teaching
- A caring, high energy, and dedicated team member
- Ability to work in a diverse environment

**To Apply:** Send a short cover email, resume, and three references to Joseph Jean-Mary, Director of Auxiliary Programs, [jjeanmary@gus.org](mailto:jjeanmary@gus.org) or **857-277-5454**

**Glen Urquhart School, 74 Hart Street, Beverly Farms, MA 01915**

**Equal Opportunity Employer:** Glen Urquhart School is an equal opportunity employer and does not discriminate on the basis of race, color, religion or creed, national or ethnic origin, gender, gender identity, sexual orientation, genetic background, age, disability, or military service in its hiring, employment or other programs and activities.